E-mail: neael@rediffmail.com
Telephone: 0771- 4030947
Website: www.neweraltd.com

New Era Alkaloids & Exports Limited

Registered Office: 408, Wallfort Ozone, Fafadih, Raipur (Chhattisgarh) 492001
[CIN NO: L24100CT1994PLC008842]

7th August, 2025

NOTICE OF 2nd/2025-26 MEETING OF BOARD OF DIRECTORS

To
All the Directors,

NOTICE is hereby given that **2nd/2025-26** Meeting of Board of Directors for the F. Y. **2025-26** shall be held at **4.00 pm** on **Thursday**, **14th August**, **2025** at 408, Wallfort Ozone, Fafadih, Raipur (Chhattisgarh) 492001.

Agenda of the meeting is as under:

1. To grant leave of absence, if any.
2. To consider and approve minutes of the previous meeting of the Board of Directors.
3. To consider and take on records minutes of the Audit committee held on 27.05.2025.
4. To take on records various quarterly compliances for the quarter ended 30th June 2025 submitted under the various Regulations of the SEBI (LODR) Regulations, 2015.
5. To review, consider and approve the draft Un-audited Standalone Financial results of the Company for the Quarter ended on 30th June, 2025.
6. To consider and take on records Limited Review Report issued by the Statutory Auditor on the Un-Audited Standalone Financial Results of the Company for the Quarter ended on 30th June, 2025.
7. To re-appoint Mr. Ravindra Pokharna (DIN:01121333) as Managing Director of the company.
8. To consider and take on records Secretarial Audit Report issued by the Secretarial Auditor.
9. To consider and take on records Internal Audit Report issued by the Internal Auditor of the company.

10. To consider and appoint M/s Suraj Rajput & Co., Chartered Accountants (FRN:028362C) as Internal Auditor of the company for F.Y 2025-26 pursuant to Section 138 of the Companies Act,2013.

11. To consider and appoint M/s Gurminder Dhami & Associates, Practicing Company Secretaries as Secretarial Auditors under Section 204 of the Companies Act for a period of 5 years starting from F.Y 2025-26 to 2029-30.

12. Any other matter with the permission of Chair.

All the directors are requested to attend the meeting.

<u>Notes:</u>

a. *In case you are unable to attend the meeting, you are requested to inform in advance by submitting "**Leave of Absence**".*
b. *In case you wish to join the meeting through video conferencing; you are requested to inform in advance. So that a link can be provided to you for the same.*
c. *In case there is any change in your interest, please submit **"updated MBP-1"** in terms of the provisions of Companies Act, 2013.*

BY THE ORDER OF THE BOARD,

KHUSHBOO RATHI

Digitally signed by KHUSHBOO RATHI
Date: 2025.08.07 17:16:17 +05'30'

(Khushboo Rathi)
Company Secretary & Compliance Officer
M. No. A66878