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# **New Era Alkaloids & Exports Limited**

Registered Office: 408, Wallfort Ozone, Fafadih, Raipur (Chhattisgarh) 492001

[CIN NO: L24100CT1994PLC008842]

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15<sup>th</sup> May, 2024

## **NOTICE OF 1<sup>ST</sup>/2024-25 MEETING OF BOARD OF DIRECTORS**

To

All the Directors,

**NOTICE** is hereby given that 1<sup>st</sup>/2024-25 Meeting of Board of Directors for the F. Y. **2024-25** shall be held at **4.00 pm on Thursday, 23<sup>rd</sup> May, 2024** at 408, Wallfort Ozone, Fafadih, Raipur (Chhattisgarh) 492001.

### **Agenda of the meeting is as under:**

1. To elect the chairperson of meeting.
2. To grant leave of absence, if any.
3. To consider and approve minutes of the previous meeting of the Board of Directors held on 09.02.2024.
4. To consider and take on records minutes of the Audit committee held on 09.02.2024.
5. To take on records various quarterly compliances for the quarter and year ended on 31<sup>st</sup> March, 2024 submitted under the various Regulations of the SEBI (LODR) Regulations, 2015.
6. To review, consider and approve the Standalone Financial results of the Company for the Quarter and year ended on 31<sup>st</sup> March, 2024.
7. To review, consider and approve financial statement containing the Balance Sheet as at 31<sup>st</sup> March, 2024 and Statement of Profit & Loss, Cash Flow, Related Party Transactions and Notes to the Financial Statements for the period ended 31<sup>st</sup> March, 2024 forming part of the Accounts for the year 2023-24.
8. To consider and take on records Audit Report issued by the Statutory Auditors of the Company.
9. To take note of CFO certification on Audited Financial Results for the Quarter ended 31<sup>st</sup> March, 2024.
10. To take note of general disclosure of interest of Directors under section 184(1) of the Companies Act, 2013 in Form MBP-1 for the year 2024-25.
11. To take note of the declaration of Independence by Independent Directors as desired by Section 149(7) of the Companies Act, 2013.

12. To consider and take on records related party transactions entered during the quarter ended 31<sup>st</sup> March 2024.
13. To consider and appoint Internal Auditor of the company for the F.Y 2024-25 as required under Section 138 of the Companies Act, 2013.
14. To consider and review the Internal Audit report for the F.Y ended 2023-24.
15. To consider and re-appoint M/s Gurminder Dhani & Associates, Company Secretaries as Secretarial Auditors under Section 204 of the Companies Act for the year 2024-25.
16. To authorize any of the Director/Company Secretary of the Company to file the necessary forms and returns with Registrar of Companies.
17. To consider and authorize any one official for the purpose of attending the general meeting of the investee Companies.
18. Any other matter with the permission of Chair.

All the directors are requested to attend the meeting.

**Notes:**

- a. *In case you are unable to attend the meeting, you are requested to inform in advance by submitting "**Leave of Absence**".*
- b. *In case you wish to join the meeting through video conferencing; you are requested to inform in advance. So that a link can be provided to you for the same.*
- c. *In case there is any change in your interest, please submit "**updated MBP-1**" in terms of the provisions of Companies Act, 2013.*

**BY THE ORDER OF THE BOARD,**

**(Khushboo Rathi)**

Company Secretary & Compliance Officer  
M. No. A66878